Welcome to Fairview Family Dental

Patient Name:_____ *Marital* status: S / M / D / W
First *MI* *Last*

*Date of Birth:*_____ /_____/_____ *SSN:* _____ *Sex:* F / M

Home Address: _____
Street *City* *State* *Zip*

Email Address: _____

*Phone #'s:*_____ _____ _____
Home *Work* *Cell*

Whom may we thank for referring you to our practice? _____

Preferred method of payment? *Cash* ____ *Care Credit*____ *Check* ____ *Credit Card* ____

Insured Information

Does Patient have dental insurance? *Y*____ *N*____

Primary Insurance: ***Patients Relationship To Insured:*** **Self / Spouse / Mother / Father / Child**

Policy holder name: _____

Date Of Birth: _____/_____/_____ *Employer:* _____

Insurance Co. Name: _____
Group # _____ ***ID#*** _____
SSN or Policy ID #

Insurance Co. Address: _____

Insurance Phone #: _____ ***Please Present Id Card if available***

Second Insurance: ***Patients Relationship To Insured:*** **Self / Spouse / Mother / Father / Child**

Policy holder name: _____

Date of Birth: _____/_____/_____ *Employer:* _____

Insurance Co. Name: _____
Group# _____ *ID#* _____
SSN or Policy ID #

Insurance Co. Address: _____

Insurance Phone #: _____

Authorized Signature on File: *I hereby authorize the doctor and staff to affix my signature on any insurance or referral form for myself and family, and the release of information relative to dental records for insurance claims and doctor referrals.*

Signature:_____ *Date:* _____

MEDICAL/ DENTAL HISTORY

*Reason for today's visit?*_____

*Date of last dental visit:*_____ / _____ / _____ *Last cleaning:* _____ / _____ / _____

I am: **Not** _____ **Nervous** **Slightly** _____ **Nervous** **Extremely** _____ **Nervous** *Do you like your smile?* **Yes** _____ **No** _____

Name & phone number of previous dentist: _____

Family Physician's name: _____

Have you been hospitalized in the last 5years? Yes _____ No _____
If Yes, please explain:

DO YOU HAVE OR HAVE YOU EVER HAD ANY OF THE FOLLOWING?

Asthma*?*	*Yes*	*No*	***Stroke****?*	*Yes*	*No*
Diabetes*?*	*Yes*	*No*	***Tumors****?*	*Yes*	*No*
Epilepsy*?*	*Yes*	*No*	***Radiation Therapy****?*	*Yes*	*No*
Hepatitis*?*	*Yes*	*No*	***Abnormal Bleeding****?*	*Yes*	*No*
Abnormal Heart Condition*?*	*Yes*	*No*	***Do you Use Tobacco Products****? How often?*_____	*Yes*	*No*
High Blood Pressure?	*Yes*	*No*	***Are you Pregnant?*** *How many weeks?*_____	*Yes*	*No*
HIV/AIDS*?*	*Yes*	*No*			
Thyroid?	*Yes*	*No*	***Joint Replacement?*** *If **Yes**, what and dates?*_____	*Yes*	*No*
Allergies*?*	*Yes*	*No*			

*If **Yes,** please list:*_____

Have you ever had Scaling and Root Planing (Deep Cleaning)*?* *Yes* *No*

Have you ever been told you have gum disease? *Yes* *No*

Do you have any physical condition not listed above or are you receiving any other health care we should be made aware of? ***Yes ____ No_____***
If Yes, please give us details: _____

Are you currently taking any medications or drugs? Yes_____ No_____
*If Yes, please list name and purpose of medication:*_____

Name (Printed):_____

Signature:_____ *Date:* _____

Office Policies

Insurance & Payments

Our office is glad to file your insurance claims as a service to you. Since we do not have access to your individual policy, we cannot guarantee payment from your insurance company. We will do our best to advise you as treatment is diagnosed but we assume no liability. It is your responsibility to review your insurance policy and benefits. All co-payments and deductibles are due at the time of service. If your insurance company pays less than what our office has estimated, ***the balance is your responsibility*** *and must be paid within 90 days. For your convenience, our office accepts Visa, MasterCard, Discover, check, cash and debit. We also have a financing option through Care Credit for your convenience.*

Any accounts over 90 days past due are subject to 1.5% per month finance charge. Any account that becomes over 90 days past due will be referred to a collection agency and your credit report will be affected.

By signing below, I acknowledge that this account is my responsibility regardless of what my insurance covers. My portion is due at the time services are rendered.

Thank you for your cooperation. If you have any questions regarding these policies, please see the front desk.

Cancellation Policy

In event of a cancellation, I understand that I am required to give the office no less than 24 hours notice. For example, to change an appointment on a Monday, notification must be given by the previous Friday. ***If I fail to give 24 hours notice, I will be charged a $25 cancellation fee per hour.***

I HAVE READ AND THOROUGHLY UNDERSTAND THE OFFICE AND CANCELLATION POLICIES.

Signature: _____ *Date:*_____

OFFICE USE ONLY:

Primary identification:_____

Secondary identification:_____

NOTICE OF PRIVACY PRACTICES ACKNOWLEDGEMENT

Fairview Family Dental

I understand that, under the Health Insurance Portability & Accountability Act of 1996 (HIPPAA), I have certain rights to privacy regarding my protected health information. I understand that this information can and will be used to:

- Conduct, plan and direct my treatment and follow-up among the multiple healthcare providers who may be involved in that treatment directly and indirectly.
- Obtain payment from third-party payers.
- Conduct normal healthcare operations such as quality assessments and physician certifications.

I have received, read and understand your *Notice of Privacy Practices* containing a more complete description of the uses and disclosures of my health information. I understand that this organization has the right to change its *Notice of Privacy Practices* from time to time and that I may contact this organization at any time at the address above to obtain a current copy of the *Notice of Private Practices*.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or health care operations. I also understand you are not required to agree to my requested restrictions, but if you do agree then you are bound to abide by such restrictions.

Patient Name: _____

Relationship to Patient: _____

Signature: _____

Date: _____

OFFICE USE ONLY

I attempted to obtain the patient's signature in acknowledgement on this Notice of Privacy Practices Acknowledgement, but was unable to do so as documented below:

Date: Initials: Reason: